

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

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## **INSTRUCTION**

### **INSTRUCTIONAL MEDIA AND TECHNOLOGY INSTRUCTIONAL MEDIA**

#### **WEEDING**

**361.23**

Just as an item earns its way into a collection based on the described criteria, items earn their way out of the collection when they no longer meet the needs of the students and faculty. To maintain a quality collection, it is necessary to discard items regularly. Reasons for discarding include:

- A. Condition of the book.
- B. Items that have had very little circulation in the past 5 years.
- C. Currency/datedness/accuracy of content/relevance to the curriculum.
- D. Inferior or faulty visual and sound reproductions.

Materials that are discarded will be disposed of at the discretion of the LMC Specialist and other school personnel based on the reason the particular item is discarded.

*Cross Reference: Policy 367.27 (Selection and Reconsideration of Instructional Materials)*

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*Second Reading: March 8, 2004*

*Approved: March 8, 2004*